



AIEF Tertiary Scholarship Application Form

Section I: Information

About the scholarship

AIEF Tertiary Scholarships are awarded to AIEF Alumni who have successfully completed Year 12 at an AIEF Partner School and are undertaking a full time undergraduate or postgraduate degree at an Australian university.

Residential (students residing in a tertiary residential college) and non-residential students can apply for the scholarship, which provides financial assistance and ongoing professional development and career support from AIEF and its Corporate Partners. See the FAQ on page 3 for more information.

What does the scholarship offer?

- A living allowance of \$3,000 per annum.
- An education allowance of \$2,000 per annum.
- Ongoing support through the AIEF Pathways Program.

How do I apply?

You must submit a completed AIEF Tertiary Scholarship Application Form (2025) by Sunday, 29 June 2025 to be considered for the AIEF Tertiary Scholarship.

Applications will be assessed by AIEF, with an emphasis on:

- Level of need and current financial circumstances
- Likelihood to successfully complete tertiary studies
- Determination and willingness to actively participate in AIEF programs
- Willingness to give back to the AIEF community including through connect and networking opportunities offered by the AIEF Pathways Program

Am I eligible?

To be eligible for an AIEF Tertiary Scholarship, you must:

- Be an Australian resident in receipt of ABSTUDY (either a living allowance and/or the residential cost option entitlement), unless otherwise agreed by AIEF.
- Have successfully completed Year 12 at an AIEF Partner School, unless otherwise agreed by AIEF.
- Be enrolled full time, but not in the first year of an undergraduate degree at an Australian university; or be enrolled full time in a postgraduate degree at an Australian university.
- Have a current connection with AIEF through your ongoing engagement, participation in and support of the AIEF Pathways Program, as assessed and determined by AIEF.
- Not be in receipt of any other scholarship, cadetship, internship, career support or similar unless otherwise agreed by AIEF (including any other AIEF Tertiary Scholarship).
- Not be an employee of AIEF whilst in receipt of the scholarship.
- Agree to achieve successful academic progression to the next academic year (as assessed by the university).

Section I: FAQ

I am currently part way through my degree. Can I apply?

Yes. AIEF Tertiary Scholarships are open to current full time undergraduate and postgraduate students who have completed a minimum of one year of tertiary education and have successfully completed Year 12 at an AIEF Partner School.

Do I need to be living in a tertiary residential college to apply?

No. The AIEF Tertiary Scholarship is open to both residential and non-residential full time university students.

What does the scholarship include?

Both residential and non-residential students receive a total scholarship entitlement of \$5,000 per annum (consisting of a living allowance and an education allowance), paid in equal monthly instalments. The scholarship is tax free and applicants may continue to be eligible for ABSTUDY dependant on their individual circumstances.

What are my commitments on the Scholarship?

AIEF Tertiary Scholarship recipients are required to meet all Eligibility Criteria on an ongoing basis including remaining enrolled as a full-time student and the provision of academic results and/or transcripts on a semester by semester basis. Additionally, recipients must remain in regular contact with AIEF throughout their course of study and the years following, and take part in relevant AIEF Pathways Program activities.

What is the AIEF Tertiary Internship Scholarship?

AIEF Tertiary Internship Scholarships are awarded to highly motivated and committed AIEF Alumni who have successfully completed Year 12 at an AIEF Partner School and are undertaking a full-time undergraduate or postgraduate degree at an Australian university.

Residential (students residing in a tertiary residential college) and non-residential students can apply for the scholarship, which provides financial assistance, workplace experience and ongoing professional development and career support from AIEF and its Corporate Partners.

What does the scholarship offer?

- **Reliable income:** Tax-free scholarship paid in 12 equal monthly instalments, providing a stable and reliable income throughout the agreed scholarship period. Recipients may also remain eligible for ABSTUDY, depending on their individual circumstances. The scholarship amount depends on the internship duration:
 - o Eight-week internship: \$16,500 total (\$11,500 Corporate Partner Contribution + \$5,000 AIEF Tertiary Scholarship funding)
 - o Four-week internship: \$10,750 total (\$5,750 Corporate Contribution + \$5,000 AIEF Tertiary Scholarship funding)

Note: if you already receive AIEF Tertiary Scholarship funding, you will only be eligible for the Corporate Partner Contribution portion of the AIEF Tertiary Internship Scholarship
- **Workplace exposure:** Four- or eight-week internship with an AIEF Corporate Partner undertaken during your university's mid and/or end-of-year break.
- **Career development:** Scholars have the opportunity to put their learning into practice while learning new skills and building their professional network.
- **One-on-one support:** AIEF assists scholars to develop work readiness and leadership skills and make the most of the internship opportunity.

Section I: FAQ

What is the difference between a scholarship and a cadetship?

A scholarship is a financial grant provided by the government, industry or an organisation, which may include relevant work experience with a sponsor organisation. If a scholarship is principally provided for education purposes, with no contractual obligations for scholars to become an employee or provide labour or services in return for scholarship payments, these payments are not taxable.*

A cadetship is a full or part time role offered to students or graduates to provide specific training or mentoring. Cadets are required to provide labour as a condition of the cadetship and all cadetship payments are taxable, which may affect ABSTUDY payments (including eligibility for ABSTUDY).*

The AIEF Tertiary Scholarship is not taxable and applicants may continue to be eligible for ABSTUDY dependant on their individual circumstances.

* The information provided in this document regarding taxable income is referenced from <https://www.ato.gov.au/Calculators-and-tools/Is-my-scholarship-taxable/> and as such may be subject to change. AIEF is not a tax agent and is not qualified to provide tax advice.

Students, Alumni and Your Family

Collection Notice and Use of Personal Information collected by AIEF

AIEF is committed to protecting your privacy. This Collection Statement includes information about how we collect and handle personal information. It also has information on what to do if you have questions, concerns or complaints.

If you are under the age of 18, please do not provide personal information to us unless your parent/guardian has reviewed this collection notice and has agreed to you sharing personal information with us.

In the course of carrying out our organisation's functions, we will obtain information about you as a scholarship student and, subsequently, as an alumni of AIEF, as well as information about your family. Where you provide us with personal information about anyone else, including family members, you confirm that you have shared this collection notice with that person and that you have all necessary permissions to share that information with us (including parent/guardian permission if that person is under the age of 18).

It is up to you and your family how much information you and your family would like to provide. If you or your family do not wish to provide certain information requested by us this is likely to limit your eligibility for (or continuation of) a scholarship and other support from AIEF, and our ability to engage with you and carry out our functions and activities.

We will only seek information from others with your consent (including by agreeing to our scholarship terms and conditions) or if it is not reasonable or practical to get the information directly from you or your family (for example because we have been unable to contact you or your family directly to obtain information) and it relates to our programs and activities.

How we collect information: This information may be collected:

1. from you and your family in forms filled out (and associated documents and materials), meetings, emails, telephone calls, program activities and interviews;
2. by AIEF employees or contractors and agents acting on our behalf;
3. from partner schools and universities where we offer scholarships, and their employees;
4. from other AIEF stakeholders (including, donors, partners, volunteers, other students, alumni, advocates, or other organisations, and any of their family members or others in any of those networks);
5. from public information (e.g. websites, media publications, social media, internet searches etc).

What we Collect: The information collected is likely to include your and your family's names, date of birth, addresses, telephone numbers, and email addresses, home community, cultural and community background and language groups, dietary requirements, financial and taxation information about you or your family, your bank details (where applicable), ABSTUDY information, photographs and video materials, information on charges and credits related to your time at a partner school or university in the form of your school/university accounts/invoices, other information relating to eligibility for our programs and activities, information about your interests, progress and experiences at school or university, school or university reports and transcripts, NAPLAN results and information relating to your curricular and co-curricular activities at school or university, your final examination results and tertiary entrance rank (ATAR) statement, ongoing collection of survey and status information in the past, present or future about your or your family's previous, current and expected career and employment journey, your and your family's educational level, qualifications, transcripts, reports, results, background and status, information about engagement with us and our programs and activities, as well as any other relevant personal information about your or your family's life and experiences that you or your family would like to share with us. This may also include personal information about your family and children in your or other family members' care, and other information about your family (in such circumstances, you and your family confirm that you have all necessary permissions to share such personal information with us). The personal information may also include survey responses or other feedback that will help us improve and information that will help us to understand how helpful our programs and activities are and the value of the programs and activities generally.

Purposes: The information collected before, during and after your scholarship at school or university is used in order for us to engage with you and your family, be updated on your activities and progress at school, university or work, assess your eligibility or suitability to be involved in our activities, enable us to provide scholarships and include you in our program activities, exercise duty of care, perform administrative activities, meet reporting, legal and compliance requirements, evaluation of our programs and activities, seeking funding, donations and marketing, liaising with other schools, universities or employers you may be applying or enquiring to, liaising with Centrelink about ABSTUDY or other benefits, and to keep you up to date with our initiatives and any opportunities that we think may interest you.

Disclosure of personal information: We are likely to disclose the personal information that we collect as part of this process to contractors who are working on our behalf and, where relevant, other entities who may be able to provide you with information or opportunities which may be of interest to you or your family. We may also use third-party outsourced cloud, telecommunication and online services (including email, messaging, servers and crm applications), to store or transmit personal information and to provide services to us involving the use of personal information. Some personal information may also be provided to these service providers to enable them to authenticate users that access their services. This personal information may reside on a cloud service provider's server which may be situated outside Australia.

Where to find more information: If you or your family would like more information about our privacy practices, including your and your family's rights under privacy law and the processes that we have in place to protect your and your family's personal information, please see our privacy policy at <https://www.aief.com.au/privacy>. Our privacy policy also contains details about how you can access and correct personal information we hold about you, how you can make a complaint and how we deal with complaints.

If at any time you or your family do not want us to use your or your family's information to send you or your family any further information, or have any need to contact us about our collection or use of the information, you or your family can always let us know by contacting our Executive Director on (02) 8373 8000 or info@aief.com.au.

Section 2: Student Application

If you run out of space, please complete your answers on a separate page and attach it to this form.

First Name	Middle Name
Last Name	
Preferred First Name <i>(If different from above)</i>	Preferred Last Name <i>(If different from above)</i>
Date of birth	Gender
Residential address	
State	Postcode
Postal address Same as above <input type="checkbox"/>	
State	Postcode
Email	
Home phone	Mobile
Dietary requirements, allergies, accessibility requirements or other medical needs <i>(for event purposes)</i>	
Are you: Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both <input type="checkbox"/>	
Where is your home community?*	
Do you identify with any other home communities? Please list:	
Do you identify as being part of any traditional owner groups? Please list:	

* AIEF defines 'home community' as the suburb or town from which your family originates. This may be different to your current place of residence, and may include more than one suburb or town.

Your education

If you run out of space, please complete your answers on additional pages attached to this form.

Are you an AIEF Alum who has successfully completed Year 12 at an AIEF Partner School?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
AIEF Partner School		
Year of graduation		
Are you studying, or have you previously studied at a tertiary institution?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Tertiary institution		
Course of study		
Year of degree in 2025 (e.g. second, third)		
Have you completed this course?	Yes <input type="checkbox"/>	No <input type="checkbox"/> Currently studying <input type="checkbox"/>
If no, why?		
Anticipated date of graduation (e.g. Semester 2, 2026)		
Are you interested in completing an AIEF Tertiary Internship Scholarship* placement with an AIEF Corporate Partner	Yes <input type="checkbox"/>	No <input type="checkbox"/>
* Please refer to the FAQs on Page 3 for more details about the AIEF Tertiary Internship Scholarship		
If you answered 'Yes' above, please list any skill or knowledge building areas that align with your studies or career interests (e.g. HR, brand partnerships, marketing, legal services, IT, communications, customer service etc)		
Are you currently residing or intending to reside in a tertiary residential college?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Name of college (if applicable)		

Academic results

Please indicate the State/Territory and secondary school certificate you have achieved:

- | | |
|--|----------------------------------|
| <input type="checkbox"/> ACT Year 12 Certificate | <input type="checkbox"/> NSW HSC |
| <input type="checkbox"/> NT NTCE | <input type="checkbox"/> QLD QCE |
| <input type="checkbox"/> SA SACE | <input type="checkbox"/> TAS TCE |
| <input type="checkbox"/> VIC VCE | <input type="checkbox"/> WA WACE |
| <input type="checkbox"/> IB State _____ | |

Are you the first in your family to complete Year 12? Yes ☐ No ☐ _____
If no, please tell us who the first person was and their relation to you (e.g. brother, mother, cousin, aunt).

Are you the first in your family to attend university? Yes ☐ No ☐ _____
If no, please tell us who the first was and their relation to you.

Will you be the first in your family to complete university? Yes ☐ No ☐ _____
If no, please tell us who the first was and their relation to you.

Please attach copies of your academic results for the past two years. Include secondary and tertiary results, if applicable. Transcripts should specify the name of the educational institution, the term, semester or year assessed, the names of subjects/courses studied and the overall mark for each subject/course.

Successful applicants may be required to provide original or certified copies of this documentation before a scholarship can be awarded.

Other scholarships

Are you currently in receipt of a scholarship, bursary and/or cash prize?

Yes ☐ No ☐

If yes, what is the value? \$ _____

If yes, please provide relevant details, including any employment, media, engagement or financial obligations of the scholarship, bursary and/or cash prize:

Have you been awarded a scholarship, bursary and/or cash prize in the past?

Yes ☐ No ☐

If yes, please provide relevant details, including any employment, media, engagement or financial obligations of the scholarship, bursary and/or cash prize:

Have you, or are you currently engaged with any other scholarship, cadetship, career or mentor programs (e.g. Indigenous Cadetship Support (ICS), AIME, Career Trackers, QLD Reds, The Smith Family)?

Yes ☐ No ☐

If yes, please provide relevant details, including program names, your involvement and any ongoing commitments or obligations:

Declaration

I declare that the information supplied by me in this application is true, accurate and complete and that I have supplied all required supporting documents.

I understand that AIEF may request original copies of any submitted documents for the purpose of verification.

Additionally, I understand that the information collected about me in this form will be shared with third parties for the purpose of assessing my application for an AIEF Tertiary Scholarship (2025).

I consent to AIEF:

1. Keeping the information on this form.
2. Using this information to contact me about other opportunities.

Signature: _____

Dated: _____

Name: _____

Please be aware that, dependent on your personal circumstances, the AIEF Tertiary Scholarship may be treated as personal income for Centrelink purposes and therefore may affect your ABSTUDY entitlements or other Centrelink payments. We encourage you to contact Centrelink to discuss your entitlements if you are concerned.

Checklist

1. Ensure that you have read and understood each section of the application form.
2. Where applicable, mark the most relevant answer by putting a cross in the appropriate box.
3. Ensure that you specify the discipline you are currently studying or applying to study (page 8).
4. Ensure that the information you have provided in this form is complete and accurate.
5. Submit your completed application form including:
 - A typed response to the additional question (page 11).
 - Evidence that you are an Aboriginal and/or Torres Strait Islander person. This may include:
 - An ABSTUDY statement from Centrelink.
 - Written confirmation by a recognised representative of your local Indigenous community of your Indigenous status (usually through your local land council, but other evidence will be considered).
 - A signed statutory declaration (AIEF can provide a template statutory declaration if needed).
 - Copies* of academic results and/or transcripts for the past two years – do NOT send original certificates and/or academic results or transcripts with this form.

Return your completed application form by Sunday, 29 June 2025 to AIEF by post or email:

By post: AIEF

AIEF Tertiary Scholarship Applications (2025)
Suite 2A Level 2
2-12 Foveaux Street
Surry Hills NSW 2010

By email:

Please attach a copy of your application to an email with the subject heading 'AIEF Tertiary Scholarship Applications (2025)' and send to scholarships@aief.com.au.

* If your application is successful, you may be asked to provide original or certified copies of documents.